

**Minutes of the Annual General Meeting for the year ending
30th June 2022 of BICT held on
Friday 9th December 2022 at 5.30pm, at the Kollektive**

1. 5.45 pm Welcome and Opening Prayer

Megan welcomed everyone to the meeting and Shirley opened the meeting with a prayer.

In attendance: Shirley Wilson (Trustee), James Mooney (Trustee), Katie Ryall (Trustee), Megan Cleverley (Trustee/Chairperson), Kerry Sykes (Committee), Tania Carmignani (Administrator)
Via Teams: Lucy Haberfield (Trustee/Treasurer)

Apologies: Fiona Morris, Moemoe Muliaumasealii, Gemma Overton, Mark Wilson, Taryn Welch, Holly Francis

2. Minutes and Matters arising of Annual General Meeting held on Friday 10th December 2021

Motion to approve the minutes of previous Annual General Meeting as being true and accurate.

Moved: Shirley

Seconded: Lucy

Carried

3. Present Trust Activity-Business Report 1st July 2021 – 30th June 2022

This was presented by the Chairperson and would like to note Fiona Morris (Trustee) has resigned. Megan noted we will need to advertise to appoint 2 more trustees on Appoint Better Boards website.

Moved: Megan

Seconded: James

Carried

Action:

1. Megan – advertise to appoint 2 more trustees

4. Charities Commission/Audited Accounts

This was completed on the 14th November 2022 by Lucy Haberfield. It was noted that the Profit + Loss and Balance Sheet look good with a positive cash flow.

Moved: Lucy

Seconded: James

Carried

5. Appointment of Auditor (member of Institute of Chartered Accountants).

Motion to appoint William Buck as Auditor for this financial year.

Moved: Lucy

Seconded: Megan

Carried

6. Appointment of Officers:

a. Trustee Positions:

- Continuing Trustee – Shirley Wilson
- Continuing Trustee – James Mooney
- Continuing Trustee – Katie Ryall
- Continuing Trustee – Lucy Haberfield
- Continuing Trustee – Moemoe Muliaumasealii
- Resigning Trustee – Fiona Morris

b. Chairperson

Continuing Chairperson – Megan Cleverley

c. Secretary/Treasurer – Lucy Haberfield

Moved: James

Seconded: Shirley

Carried

7. Other Business

Christmas close-down 21st December, re-open 16th January 2023

8. 6.00 pm Meeting Closed

Next Annual General Meeting

The Chairperson suggested the next Annual General Meeting should be moved to earlier in the year, August/September. Next Annual General Meeting date to be defined in first Board of Trustee Meeting of 2023.

Signed  Name: Megan Cleverley
 Chairperson/Trustee

Date:

Signed  Name: Lucy Haberfield

Date: